



Station 1271 Booking Request

Room Type & Name	Size & Capacity	Category	Hourly Fees min. 4 hrs	All Day
Station 1271 (Includes kitchen/bar, downstairs hall space and upstairs lounge and patio)	Approx. 4000 sq. ft. Capacity: Max 100	Local 1271 members Other IAFF members Commercial/Private	\$50 \$70 \$80	\$ 500 \$ 700 \$1000

USER GROUP CATEGORIES

Local 1271

All 1271 members (active / alumni)

Commercial/Private

Groups or individuals (e.g. corporate, weddings, family celebrations or any other private function that requires an invitation)

Non-Profit

Community organizations, non-profit groups or individuals e.g. Surrey adult sport groups, religious and community groups, fundraisers for non-profit groups. ***Please contact us for an hourly rate***

PAYMENT SCHEDULE

- Rental costs and all associated fees are due in full, 15 days in advance of the booking.
 - \$100 non-refundable initial deposit is required at time of booking.
 - \$400 security deposit is required for social events; due 15 days in advance of the booking.
- Full refunds will only be given on cancelled bookings when notified 15 days prior to the event.
- Allow two (2) business days for assessment and processing of Security Deposits.

INSURANCE

- Insurance is required. Minimum liability coverage is \$2m for low-risk to \$5m for high-risk events; based on the booking.
- If using own coverage, the insurance policy must list the Surrey Fire Fighters' Historical Society as an additional insured: 18922 88th Ave. Surrey, BC V4N 5T2.

LICENSE REQUIREMENTS

- A temporary food permit may be obtained from Fraser Health for clients who will be selling food. Application forms can be found on the Fraser Health website www.fraserhealth.ca.
- If serving alcohol, a Special Occasion Liquor License is required; visit <https://specialevents.bcldb.com/>

ADDITIONAL COSTS (if applicable)

- SOCAN Music Tariff (\$22.06 without dancing, \$44.13 with dancing)
- Re:Sound Music Tariff (\$9.25 without dancing, \$18.51 with dancing)
- Janitorial Costs; \$200 full day, \$100 half day, \$50 for 4 hours

Booking requests are received on a first come, first served basis, pending approval. Please allow 3 to 5 business days for a reply.

